

INVITATION TO BID

The Municipality of Suyo, through its Bids and Awards Committee (BAC) invites suppliers/distributors/contractors to bid for the hereunder project:

Name of Project	Approved Budget for the Contract (ABC)	Source of Fund
1. Purchase of Office Supplies for Various Offices	Php 326,578.66	General Fund
2. Purchase of I.T Equipment for Various Offices	Php 496,000.00	General Fund
Total	Php 822,578.66	

Location : Municipality of Suyo, Ilocos Sur
Brief Description: Various Projects funded by General Fund.

Prospective bidders should have experience in undertaking a similar project within the last 5 years with an amount of at least 50% of the proposed project for bidding. The eligibility Check/Screening as well as the Preliminary examination of Bids shall use non-discretionary "pass/fail" criteria. Post qualification of the lowest calculated bid shall be conducted.

All particulars relative to Eligibility Statement and Screening, Bid security, Performance Security, Pre-bidding Conferences, Evaluation of Bids, Post Qualification and Award of Contract shall be governed by the pertinent provisions of R.A. 9184 and its Implementing Rules and Regulations.

The complete schedule of activities is listed, as follows:

ACTIVITIES	DATE SCHEDULE
1. Issuance and availability of bidding document	February 19 – March 11, 2021 (9:45 A.M)
2. Pre-bid conference	February 26, 2021 (10:00 a.m.) 2 nd Flr. BAC Chairman's Office, New Municipal Building
3. Deadline for Submission of Bids	March 11, 2021 (9:45 a.m.) 2 nd Flr. BAC Chairman's Office, New Municipal Building
4. Opening of Bids	March 11, 2021 (10:00 a.m.) 2 nd Flr. BAC Chairman's Office, New Municipal Building
5. Bid Evaluation	March 12, 2021
6. Post-qualification	March 13-16, 2021
7. Notice of Award	March 17-18, 2021
8. Posting of Performance Bond and Contract Preparation/Signing	March 19 -23, 2021
9. Issuance of Notice to Proceed	March 24, 2021

Bid documents will be available only to prospective bidders upon payment of non-refundable amount as per "GUIDELINES ON THE SALE OF BIDDING DOCUMENTS; APPENDIX 25, GPPB HandBook", to the Municipal Treasurer

The Municipality of Suyo assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of bid.

Approved:

(SGD.) JULIUS A. ARCINAS
BAC Chairman